

# UC Scout Course Expectations

1. Print or electronically complete this document.
2. Read and initial each statement, then sign at the bottom.
3. Ask your parent/guardian to also read this document, then sign at the bottom.

## Expectations for Academic Success

- \_\_\_\_\_ 1. I have created a copy of the provided pacing guide and entered my course start and end dates. I have saved it and will refer to it to ensure I complete the course in a timely manner.
- \_\_\_\_\_ 2. I have registered an Observer to support my progress through my UC Scout course(s).
- \_\_\_\_\_ 3. If I have a question, I will email my teacher at any time using the Inbox accessible in the Global Navigation inside my virtual UC Scout classroom. I understand I can expect a response within 24 hours, 8 a.m.–5 p.m. PDT/PST, excluding weekends and holidays.
- \_\_\_\_\_ 4. Once registration for the course has closed, missing assignments will be marked late as they pass their accelerated timeline due date. Late assignments will receive a zero in the grade book but the zero will be replaced with the grade earned once the assignment is received and graded.
- \_\_\_\_\_ 5. I will review the assignment settings and applicable time and submission limits before I begin the assignment. Assignment, quiz, and test settings may differ.
- \_\_\_\_\_ 6. I will complete the course in sequential order; this means that I cannot skip around (e.g., I will not be allowed to do the Unit 2 assignments without completing Unit 1 assignments).
- \_\_\_\_\_ 7. Once my Final Exam is submitted, the course is considered *complete*. I may not redo previously submitted assignments. My teacher will calculate and submit my final grade within 10 days.
- \_\_\_\_\_ 8. I will not submit “placeholder” submissions in lieu of submitting a completed assignment (in an effort to bypass the prerequisite settings). **A placeholder is any submission intended to fill a required assignment constraint without meeting the actual assignment criteria.** If I am found doing this, my ability to submit future assignments may be suspended; making this practice a habit will result in a zero on those assignments and may result in a zero on the following Exam.
- \_\_\_\_\_ 9. I will submit only fully original work completed by myself without any aid (human or AI). If academic integrity has been breached, a zero is earned and more severe consequences may be enforced in accordance with [UC Scout Course Policies](#).
- \_\_\_\_\_ 10. I understand that all required assignments may be subject to Textual Similarity and Artificial Intelligence (AI) review via Turnitin for the detection of breaches in academic integrity. All submitted assignments may be included as source documents in the Turnitin reference database solely for the purpose of detecting academic integrity breaches. I may submit my papers in such a way that no identifying information about me is included.

## Exam Proctoring

- \_\_\_\_\_ 1. At least two exams in this course will be proctored using a remote proctoring service. I have reviewed the proctoring information provided in the Introductory Module for my course.
- \_\_\_\_\_ 2. I will provide a recent photo ID and use a computer microphone and webcam, as required, to complete the proctored exams.
- \_\_\_\_\_ 3. I have read the proctoring guidelines outlined in the Introductory Module and understand the conditions that constitute a breach of academic integrity during a proctored exam and the associated consequences.

## Term Limits

- \_\_\_\_\_ 1. I understand that UC Scout On Demand courses are flexible and self-paced, but are subject to two date constraints. **These dates can be found on your course homepage.**
- The Midterm, and all work preceding it, including resubmissions, must be completed by the Midterm close date.
  - All remaining assignments, including the Final Exam, must be submitted before 11:59 p.m. PDT/PST on the last day of the term.

The Midterm close date is: \_\_\_\_\_ (write Midterm close date here)

This course term ends on: \_\_\_\_\_ (write term end date here)

- \_\_\_\_\_ 2. Extensions may be granted for extenuating or emergency circumstances only in accordance with [UC Scout Policies](#). The extension request period closes on the last day of the term. I will not wait until the end of the term to request an extension. I will be prepared to provide current, applicable documentation at the time of my request.
- \_\_\_\_\_ 3. I understand that transcript requests may take up to 10 business days to process and I will lose access to my course 30 days after the last day of the term. If I progress past the midterm, my grade will appear on my transcript. I have reviewed [UC Scout Policies](#) for more information.

*Your signatures indicate an understanding of and an agreement to all UC Scout Course Expectations.*

**Student Signature:** \_\_\_\_\_

**Parent/Guardian Signature:** \_\_\_\_\_