

UC Scout Course Expectations

1. Print or electronically complete this document.
2. Read and initial each statement, then sign at the bottom.
3. Ask your parent/guardian to also read this document, then sign at the bottom.

Expectations for Academic Success

- _____ 1. I have created a copy of the provided pacing guide and entered my course start and end dates. I have saved it and will refer to it to ensure I meet the course term deadlines.
- _____ 2. If I have a question, I will email my teacher using the Inbox inside my UC Scout classroom. I understand I can expect a response within 24 hours, 8 a.m.–5 p.m. PDT/PST, excluding weekends and holidays.
- _____ 3. I have registered an Observer to support my progress through my UC Scout course(s).
- _____ 4. Once registration for the course has closed, missing assignments will be marked late as they pass their due date. Late assignments will receive a zero in the grade book, but the zero will be replaced with the grade earned once the assignment is received and graded.
- _____ 5. I will review the assignment settings and applicable time and submission limits before I begin the assignment. Assignment, quiz, and test settings may differ.
- _____ 6. I will complete the course in sequential order; this means that I cannot skip around (e.g., I will not be allowed to do the Unit 2 assignments without completing Unit 1 assignments).
- _____ 7. Once my Final Exam is submitted, the course is considered *complete*. I may not redo previously submitted assignments. My teacher will calculate and submit my final grade within 10 days.
- _____ 8. I will not submit “placeholder” submissions in lieu of submitting a completed assignment. **A placeholder is a submission that does not satisfy the requirements.** If I am found doing this, my ability to submit future assignments may be suspended; making this practice a habit will result in a zero on those assignments and may result in a zero on the following Exam.
- _____ 9. I will submit only fully original work completed by myself without any aid (human or AI). If academic integrity has been breached, a zero is earned; consequences are found in [UC Scout Course Policies](#).
- _____ 10. I understand that all required assignments may be subject to Textual Similarity and Artificial Intelligence (AI) review through Turnitin to detect potential breaches of academic integrity. My assignments may be included as source documents in Turnitin’s reference database for this purpose. I may choose to submit my work without any personal identifying information.
- _____ 11. If I enroll in both Semesters 1 and 2 of a year-long course during the same term, especially the summer term, I understand careful pacing is essential. Each semester requires more than 70 hours of coursework. I recognize both semesters share the same midterm due date and staying on track is critical to my success. I also understand I must register for Semester 2 before [enrollment closes](#).

Exam Proctoring

- _____ 1. At least two exams in this course will be proctored using a remote proctoring service. I have reviewed the proctoring information provided in the Introductory Module for my course.
- _____ 2. I will provide a recent photo ID and use a computer microphone and webcam, as required, to complete the proctored exams.
- _____ 3. I have read the proctoring guidelines outlined in the Introductory Module and understand the conditions that constitute a breach of academic integrity during a proctored exam and the associated consequences.

Term Limits

- _____ 1. I understand that UC Scout On Demand courses are flexible and self-paced, but are subject to two date constraints. **These dates can be found on your course homepage.**
- The Midterm and all work preceding it, including resubmissions, must be completed by the Midterm close date.
 - All remaining assignments, including the Final Exam, must be submitted before 11:59 p.m. PDT/PST on the last day of the term.

The Midterm close date is: _____ (write Midterm close date here)

This course term ends on: _____ (write term end date here)

- _____ 2. Extensions may be granted for extenuating or emergency circumstances only in accordance with [UC Scout Policies](#). The extension request period closes on the last day of the term. I will not wait until the end of the term to request an extension. I will be prepared to provide current, applicable documentation at the time of my request.
- _____ 3. I understand that transcript requests may take up to 10 business days to process, and I will lose access to the course after my grade is finalized. If I progress past the midterm, my grade will appear on my transcript. If I do not want my grade on my transcript and have not progressed past the midterm, I must submit the Course Drop Form. I have reviewed [UC Scout Policies](#) for more information.

Your signatures indicate an understanding of and an agreement to all UC Scout Course Expectations.

Student Signature: _____

Parent/Guardian Signature: _____